

MLS of Chattanooga and Supra are hosting a

Keybox Exchange

Sunday – Tuesday, September 13 - 15

Multiple Listing Service of Chattanooga
2963 Amnicola Highway
Chattanooga, TN 37406

Brokers – you will be exchanging your old iBoxes for the new low energy Bluetooth iBoxes BT LE. Your old iBoxes will not be supported after the exchange.

This is a 2-part process so you don't have to visit a listing twice:

Because your office has a very large amount of boxes, Supra will deliver the boxes to your office on Wednesday, September 9th between 9 am and 4 pm.

You will need to return your old boxes on Tuesday, September 15th per the schedule below.

Any old boxes that are not returned will be billed to your office.

You must bring in all old boxes at the same time, do not return old boxes in multiple trips.

Important Reminder: During the swap of keyboxes, there may be listings that do not have a keybox on them. Please call before showing to ensure you have access

Bring with you to the exchange event:

- **Brokers - Your assigned iBoxes**
 - **You must sign for the new boxes and show up in person to return your old lockboxes.**
Check the schedule to see where your last name falls alphabetically.



***See following page for schedule to
return old boxes***

| Last Name | First Name | Date & Time to Pick up Boxes | Date & Time to Return Old Boxes | # Boxes Owed |
|--------------|------------|------------------------------|---------------------------------|--------------|
| Champion | Steven | | Tuesday, Sept. 15th 2:00 PM | 757 |
| Hughes | Jon | | Tuesday, Sept. 15th 2:15 PM | 364 |
| Schwartzkopf | Nickie | | Tuesday, Sept. 15th 2:30 PM | 335 |
| Jensen | Susan | | Tuesday, Sept. 15th 2:45 PM | 268 |
| Kelly | Byron | | Tuesday, Sept. 15th 2:45 PM | 213 |
| Shiple | Aaron | | Tuesday, Sept. 15th 3:00 PM | 202 |
| Grayson | Jennifer | | Tuesday, Sept. 15th 3:00 PM | 190 |
| Brown | Darlene | | Tuesday, Sept. 15th 2:45 PM | 187 |
| Trapp | Vicki | | Tuesday, Sept. 15th 2:45 PM | 178 |
| Farmer | Jason | | Tuesday, Sept. 15th 2:30 PM | 176 |
| Tucker | Kathy | | Tuesday, Sept. 15th 2:30 PM | 166 |
| Griess | Dan | | Tuesday, Sept. 15th 2:15 PM | 158 |
| Hamilton | Barry | | Tuesday, Sept. 15th 2:15 PM | 115 |
| Pryor | Peggy | | Tuesday, Sept. 15th 2:45 PM | 132 |

NOTE: Some of the above-named persons are receiving a drop-shipment for another broker/office location associated with the same company. The broker of the alternate location should return their old boxes at the same time as the broker to where their boxes are being delivered initially as outlined below:

| BROKER | RETURNS BOXES ON TUESDAY AT |
|----------------------|-----------------------------|
| Grayson, Jennifer | Griess, Dan (2:15) |
| Heggie, Dot | Griess, Dan (2:15) |
| Lee, Linda | Farmer, Jason (2:30) |
| McKee, Susanne | Brown, Darlene (2:45) |
| Murphy, Denise | Hughes, Jon (2:15) |
| O'Shea, Ian | Griess, Dan (2:15) |
| Osby, Elaine Boyd | Kelly, Byron (2:45) |
| Thomas, Melinda Shel | Jensen, Susan (2:45) |
| Walker, Cindy | Griess, Dan (2:15) |